

FRESNO UNIFIED SCHOOL DISTRICT

Council of Great City Schools

ORGANIZATION	Fresno Unified School District
JOB TITLE	Business Operations Manager (General)
JOB LOCATION	Fiscal Services
DESCRIPTION OF JOB	<p>For questions regarding the job posting or application, please call Human Resources at (559) 457-3500.</p> <p><u>NON-DISCRIMINATION STATEMENT</u></p> <p><i>FUSD prohibits discrimination, harassment (including sexual harassment), intimidation, and bullying based on actual or perceived race, color, ethnicity, national origin, immigration status, ancestry, age (40 and above), religious creed, religion, political belief or affiliation, gender, gender identity, gender expression, genetic information, mental or physical disability, sex, sexual orientation, marital status, pregnancy or parental status, childbirth, breastfeeding/lactation status, medical condition, military and veteran status, or association with a person or a group with one or more of these actual or perceived characteristics or any other basis protected by law or regulation, in its educational program(s) or employment. For questions or complaints, contact:</i></p> <p>Title IX Coordinator - David Chavez, 2309 Tulare Street, (559) 457-3500, TitleIX@fresnounified.org</p> <p>Title 5 Compliance Officer - Teresa Plascencia, 2309 Tulare Street, (559) 457-3736, Constituent.Services@fresnounified.org</p> <p>Title II /ADA Coordinator – Steven Shubin, 2309 Tulare Street, (559) 457-6227, Steven.Shubin@fresnounified.org</p> <p>Section 504 Coordinator- Patrick Morrison, 890 S 10th Street Bldg C, (559) 457-3275, 504@fresnounified.org</p> <p>The Business Operations Manager will be accountable for improving student achievement through the effective management of an assigned area; plan, coordinate, and direct the operations of an assigned site or department in support of providing students access to high quality learning options and a variety of activities to achieve their personal best; assist department or site leaders in the implementation, monitoring and compliance of assigned functions or activities to assist students to stay in school on target to graduate.</p>

	<p>Requirements:</p> <p>Any combination equivalent to: bachelor's degree and three years increasingly responsible supervisory and/or management or related experience in area of specialty.</p> <p>Valid California driver's license.</p> <p>Valid California Teaching Credential and Administrative Services Credential may be required based on assignments and/or area(s) of responsibility with experience in pupil personnel services and teaching preferred.</p>
VIEW FULL JOB DESCRIPTION	<p>To view full job description, education requirements, and licenses for this position visit:</p> <p>https://www.fresnounified.org/departments/human-resources</p>
HOW TO APPLY	<p>TO APPLY FOR THE POSITION VISIT:</p> <p>https://fresno.atenterprise.powerschool.com/ats/job_board?softsort=NAME&APPLICANT_TYPE_ID=00000003&COMPANY_ID=00001115</p>
ANNUAL SALARY RANGE	<p>\$ 121,610.00 - \$147,817.00</p>
DEADLINE DATE TO APPLY	<p>Sunday, October 5, 2025</p>